Course Syllabus

VNSG 1323-Basic Nursing Skills

Catalog Description: Mastery of basic nursing skills and competencies for a variety of health care settings using the nursing process as the foundation for all nursing interventions.

Lecture hours = 1, Lab hours = 4

Prerequisites: BIOL 2404
Corequisite: VNSG 1304, 1400, 1226, VNSG 1261

Semester Credit Hours: 3
Lecture Hours per Week: 1
Lab Hours per Week: 4
Contact Hours per Semester: 80

State Approval Code: 51.3901

Class section meeting time: See Canvas course syllabus page for class section meeting time.

Instructional Goals and Purposes: The purpose of the course is to provide the vocational nursing student with basic competent skills needed to functions in a variety of health care settings.

Learning Outcomes:

1. Demonstrate safe and competent basic nursing skills
2. Describe how each step of the nursing process relates to nursing care.
3. Discuss the implementation of basic nursing skills in a variety of health care settings.

Students in all sections of this course will be required to do the following:

Specific Course Objectives (includes SCANS):
After studying all materials and resources presented in the course, the student will be able to:

Member of a Profession:

| 1. Assume responsibility and accountability within the nurse’s legal scope of practice in accordance with the policies and procedures of the practice setting, Texas Board of Nursing, Texas Nursing Practice Act, including Safe Harbor, and “Whistleblower” | DECS-IA, PO-1,2 |
2. Assume responsibility by providing competency in nursing practice through continuing education and principles of quality improvement.

3. Compare organizational frameworks of various health care settings, including chain of command.

4. Discuss the nursing process and how it relates to nursing care.

5. Use self-evaluation, peer evaluation, reflection, and feedback to improve practice.

6. Plan nursing care using, nursing process, clinical reasoning and evidence based policies to provide safe care to patients with predictable health care needs.

7. Use self-directed critical thinking approach to analyze data and information from multiple sources as a basis for decision-making in nursing.

8. Implement care and teaching for patients and families within legal, ethical, and regulatory parameters.

Provider of Patient –Centered Care

Patient Safety Advocate:

9. Accept and make assignments that promote quality and a safe
environment for patients, self and others within regulatory parameters, including policies regarding patient confidentiality. 
{SCANS: 1Ai, 1Aii, 1Aiv, 1Av, 1Bii – 1Bvi, 1Ci-1Cv, 2Ai, 2Bi- 2Bvi, 2Ci- 2Ciii, 2Di, 2Diii}

A,B,E,F
PO-8,9

**Member of the Health Care Team:**

| 10. Communicate and collaborate with patients, their families, and the interdisciplinary health care team to assist in the planning, delivery, and coordination of patient-centered care to assigned patients. {SCANS: 1Ai, 1Aii, 1Aiv, 1Av, 1Bii – 1Bvi, 1Ci-1Cv, 2Ai, 2Bi- 2Bvi, 2Ci- 2Ciii, 2Di, 2Diii} | DECS-IV-A,B,C,D PO-11,13 |
| 11. Participate in the identification of patient needs for referral to resources that facilitate continuity of care, and ensure confidentiality. {SCANS: 1Ai, 1Aii, 1Aiv, 1Av, 1Bii – 1Bvi, 1Ci-1Cv, 2Ai, 2Bi- 2Bvi, 2Ci- 2Ciii, 2Di, 2Diii} | DECS-IV-C PO-11,12,13 |

**Course Content:**

A general description of lecture/discussion topics included in this course are listed in the Learning Objectives / Specific Course Objectives sections of this syllabus.

The student must have an average course grade of 75 or above in order to successfully complete this course.

1. Preparation and active participation in class.
2. Outside individualized research in texts, videos, CAI’s and journals.
3. Compliance with all rules and regulation as outlined in the current Department of Nursing Student Handbook and Panola College catalog.
4. If any student in this class has special classroom or testing needs because of a physical, learning, or emotional condition, please contact the Americans with Disabilities Act counselor in the Administration Building, telephone 903-693-1123.
5. Withdrawing from a course is the student’s responsibility. If you do not withdraw yourself, you will very likely receive an F if you do not attend class.
6. If a student has a name change while attending Panola College, it is the student’s responsibility to notify Admissions and Records, Financial Aid, and other departments of Panola College.

**Canvas:**

Canvas will be used to provide course resources and assignments. You will be expected to check your email and reply to messages as instructed. As you know, there is not enough time to review all the content in the textbook. Therefore, you will be responsible for reviewing and studying selected chapters independently.
Methods of Instruction/Course Format/Delivery:

This course is offered in...

1) Lecture  
2) Discussion  
3) Video/ Audio/ Presentation/ Games (Therapeutic Communication )  
4) Computer assisted instruction  
5) Classroom participation  
6) Guest speakers  
7) Class work/ homework  
8) Student presentations  
9) Simulation/Skills Lab  
10) Case Studies/VCE

Major Assignments / Assessments:  
The following items will be assigned and assessed during the semester and used to calculate the student’s final grade.

Assignments:
1. Demonstrate competency of basic nursing skill in the skills lab and simulation.  
2. Identify the components of the nursing process and apply it to patient care.  
3. Perform basic nursing procedures using aseptic and/or sterile technique.

Assessment(s):
1. As assigned

Examplify will be utilized to administer exams.

Course Grade:
The grading scale for this course is as follows:

Grading Scale:
A = 90-100  
B = 80-89  
C = 75-79  
F = below 74.99  
NO ROUNдинG

Test Review

1. Pre-Test Review will be conducted at the discretion of the instructor.
2. Students who achieve less than 75% on an exam must schedule an appointment with the instructor to review the exam within one week of distribution of scores. **This is a student responsibility.**

3. A student may make an appointment with the instructor to review the test within one week of the distribution of the test scores.

4. If you challenge a test question, you must submit (Form 5.12) in writing a rationale and reference regarding the question within one week of the distribution of scores.

5. Test questions with multiple answers will be graded on an all or none basis. No credit will be given for partial correct answers.

**Overall Course Grade:**

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<thead>
<tr>
<th></th>
<th>85%</th>
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<tbody>
<tr>
<td>Tests</td>
<td></td>
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<tr>
<td>Skills/Simulation</td>
<td>15%</td>
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Test average must be equal to or greater than 75 to pass the course.

This work is intended as individual assignments (not shared answers or group work). Sharing answers will be considered cheating and is grounds for dismissal.

**Texts, Materials, and Supplies:**

- *Fundamental Concepts and Skills for Nursing*
- other materials

**Required Readings:**

- Chapters as assigned in the texts listed above.

**Recommended Readings:**

- As assigned

**Other:**

- For current texts and materials, use the following link to access bookstore listings: [http://www.panolacollegestore.com](http://www.panolacollegestore.com)
- For testing services, use the following link: [http://www.panola.edu/elearning/testing.html](http://www.panola.edu/elearning/testing.html)
- If any student in this class has special classroom or testing needs because of a physical learning or emotional condition, please contact the ADA Student Coordinator in Support Services located in the Matthews Student Center or go to [http://www.panola.edu/student-success/disability-support-services/](http://www.panola.edu/student-success/disability-support-services/) for more information.
- Withdrawing from a course is the student’s responsibility. Students who do not attend class and who do not withdraw will receive the grade earned for the course.
SCANS CRITERIA

1) **Foundation skills are defined in three areas: basic skills, thinking skills, and personal qualities.**

   a) **Basic Skills:** A worker must read, write, perform arithmetic and mathematical operations, listen, and speak effectively. These skills include:
      i) Reading: locate, understand, and interpret written information in prose and in documents such as manuals, graphs, and schedules.
      ii) Writing: communicate thoughts, ideas, information, and messages in writing, and create documents such as letters, directions, manuals, reports, graphs, and flow charts.
      iii) Arithmetic and Mathematical Operations: perform basic computations and approach practical problems by choosing appropriately from a variety of mathematical techniques.
      iv) Listening: receive, attend to, interpret, and respond to verbal messages and other cues.
      v) Speaking: Organize ideas and communicate orally.

   b) **Thinking Skills:** A worker must think creatively, make decisions, solve problems, visualize, know how to learn, and reason effectively. These skills include:
      i) Creative Thinking: generate new ideas.
      ii) Decision Making: specify goals and constraints, generate alternatives, consider risks, and evaluate and choose the best alternative.
      iii) Problem Solving: recognize problems and devise and implement plan of action.
      iv) Visualize ("Seeing Things in the Mind's Eye"): organize and process symbols, pictures, graphs, objects, and other information.
      v) Knowing How to Learn: use efficient learning techniques to acquire and apply new knowledge and skills.
      vi) Reasoning: discover a rule or principle underlying the relationship between two or more objects and apply it when solving a problem.

   c) **Personal Qualities:** A worker must display responsibility, self-esteem, sociability, self-management, integrity, and honesty.
      i) Responsibility: exert a high level of effort and persevere toward goal attainment.
      ii) Self-Esteem: believe in one's own self-worth and maintain a positive view of oneself.
      iii) Sociability: demonstrate understanding, friendliness, adaptability, empathy, and politeness in group settings.
      iv) Self-Management: assess oneself accurately, set personal goals, monitor progress, and exhibit self-control.
      v) Integrity and Honesty: choose ethical courses of action.

2) **Workplace competencies are defined in five areas: resources, interpersonal skills, information, systems, and technology.**
a) **Resources**: A worker must identify, organize, plan, and allocate resources effectively.
   i) **Time**: select goal-relevant activities, rank them, allocate time, and prepare and follow schedules.
   ii) **Money**: Use or prepare budgets, make forecasts, keep records, and make adjustments to meet objectives.
   iii) **Material and Facilities**: Acquire, store, allocate, and use materials or space efficiently.

Examples: construct a decision time line chart; use computer software to plan a project; prepare a budget; conduct a cost/benefits analysis; design an RFP process; write a job description; develop a staffing plan.

b) **Interpersonal Skills**: A worker must work with others effectively.
   i) **Participate as a Member of a Team**: contribute to group effort.
   ii) **Teach Others New Skills**.
   iii) **Serve Clients/Customer**: work to satisfy customer's expectations.
   iv) **Exercise Leadership**: communicate ideas to justify position, persuade and convince others, responsibly challenge existing procedures and policies.
   v) **Negotiate**: work toward agreements involving exchange of resources, resolve divergent interests.
   vi) **Work with Diversity**: work well with men and women from diverse backgrounds.

Examples: collaborate with a group member to solve a problem; work through a group conflict situation, train a colleague; deal with a dissatisfied customer in person; select and use appropriate leadership styles; use effective delegation techniques; conduct an individual or team negotiation; demonstrate an understanding of how people from different cultural backgrounds might behave in various situations.

c) **Information**: A worker must be able to acquire and use information.
   i) **Acquire and Evaluate Information**.
   ii) **Organize and Maintain Information**.
   iii) **Interpret and Communicate Information**.
   iv) **Use Computers to Process Information**.

Examples: research and collect data from various sources; develop a form to collect data; develop an inventory record-keeping system; produce a report using graphics; make an oral presentation using various media; use on-line computer data bases to research a report; use a computer spreadsheet to develop a budget.

d) **Systems**: A worker must understand complex interrelationships.
   i) **Understand Systems**: know how social, organizational, and technological systems work and operate effectively with them.
   ii) **Monitor and Correct Performance**: distinguish trends, predict impacts on system operations, diagnose deviations in systems' performance and correct malfunctions.
   iii) **Improve or Design Systems**: suggest modifications to existing systems and develop new or alternative systems to improve performance.
Examples: draw and interpret an organizational chart; develop a monitoring process; choose a situation needing improvement, break it down, examine it, propose an improvement, and implement it.

e) **Technology**: A worker must be able to work with a variety of technologies.
   i) **Select Technology**: choose procedures, tools or equipment including computers and related technologies.
   ii) **Apply Technologies to Task**: understand overall intent and proper procedures for setup and operation of equipment.
   iii) **Maintain and Troubleshoot Equipment**: Prevent, identify, or solve problems with equipment, including computers and other technologies.

Examples: read equipment descriptions and technical specifications to select equipment to meet needs; set up and assemble appropriate equipment from instructions; read and follow directions for troubleshooting and repairing equipment.