



Course Syllabus

CSME 2531 Principles of Facial/Esthetics Technology III

Catalog Description: Advanced concepts and principles of skin care and other related technologies.

Prerequisites: CSME 1445

Semester Credit Hours: 5
Lecture Hours per week: 3
Lab Hours per week: 8
Contact Hours per Semester: 176
State Approval Code: 1204090000

Course Subject/Catalog Number: CSME 2531

Course Title: Principles of Facial/Esthetics Technology III

Course Rationale: Prepare students with skills for the State exam and prepare for a future career in the esthetic field.

Instructional Goals and Purposes: Provide students with the skills mandated by the Texas Department of Licensing and Regulation for the state board exam; demonstrate professional ethics along with salon management and planning for a future career in the esthetic field.

Learning Objectives: Exhibit skills mandated by the Texas Department of Licensing and Regulation for Cosmetology exam; demonstrate professional ethics along with salon management and planning for a future career in the esthetic field.

Specific Course Objectives (Include SCANS information):

1. Evaluate options for going into business for yourself including types of ownership and business practices.
 1. ai, aii, aiii, bi, bii, biv, bv, bvi, ci, cii, ciii, civ, cv
 2. ai, aii, aiii, aiv, bv, bvi, ci, cii, ciii, civ, di, dii, diii, e, eii
2. Develop a salon plan including square footage, furniture, color scheme, equipment, and accessories.
 1. ai, aii, aiii, aiv, av, bi, bii, biii, biv, bv, bvi, ci, ciii, civ
 2. ai, aii, aiii, bv, bvi, ci, cii, ciii, civ, ei, eii, eiii
3. Apply selling products and services including client retention, marketing, and presentation.
 1. ai, aii, aiii, bi, bii, biii, biv, bv, bvi, ci, cii, ciii, civ, cv
 2. ai, aii, aiii, aiv, bi, biii, bvi

4. Prepare a resume.
 1. ai, aii, bvi, ci, cv
 2. ai, aiv, ci, cii, ciii, civ
5. Prepare a personal budget.
 1. ai, aii, aiii, bii, ci, cv
 2. ai, biii, biv, ci, cii, ciii, civ
6. Participate in a mock state board exam.
 1. ai, aii, biii, biv, ci, civ, cv
7. Write an essay paper, include a personal interview with a professional in the field of esthetics.
 1. ai, aii, aiv, bi, ci, cv
 2. ai, aiii, bvi, ci, cii, ciii, civ

Specific Tasks Accomplished:

1. Pass all theory class test with a 70% accuracy.
2. Plan and set up a retail display.
3. Design and plan a fully functional esthetic salon, including all cost of operation.
4. Prepare a resume with cover letter and execute an actual job interview.
5. Prepare for licensing by participating in 3 mock state examination administered by school.

Course Grade: Course grade is determined by:

| | |
|--|-----|
| Exams/ Notebooks/ Written Assignments/ Projects | 40% |
| Practical Skill objectives/ Workplace Competencies | 40% |
| Attendance | 20% |

Texts, Materials, and Supplies:

Milady’s Standard Fundamentals for Estheticians Textbook, CD-Rom, Workbook, and State Board Exam Review Book

9th Edition, Delmar Learning (a division of) Thompson Learning, Inc.

5 Maxwell Drive, Clifton Park, NY 12065-2912

Copyright 2004

Texas Department of Licensing and Regulation “Regulations and Code Book”

Esthetic Kit

Department approved uniform

Other:

1. Extra materials needed for class projects and preparation for state board exam as assigned by instructor.

(LINKS): www.license.state.tx.us
www.psiexams.com

Secretary of Labor's Commission on Achieving Necessary Skills (SCANS)

1. BASIC SKILL COMPETENCIES

A. Basic Skills

- i. **Reading:** Locate, understand and interpret written information in prose and in documents such as manuals, graphs and schedules.
- ii. **Writing:** Communicate thoughts, ideas, information and messages in writing, and create documents such as letters, directions, manuals, reports, graphs, and flow charts.
- iii. **Arithmetic & Mathematical Operations:** Perform basic computations and approach practical problems by choosing appropriately from a variety of mathematical techniques.
- iv. **Listening:** Receive, attend to, interpret, and respond to verbal messages and other cues.
- v. **Speaking:** Organize ideas and communicate orally.

B. Thinking Skills

- i. **Creative Thinking:** Generate new ideas.
- ii. **Decision Making:** Specify goals and constraints generate alternatives, consider risks and evaluate and choose the best alternative.
- iii. **Problem Solving:** Recognize problems and devise and implement plan of action.
- iv. **Visualize ("Seeing Things in the Mind's Eye"):** Organize and process symbols, pictures, graphs, objects, and other information.
- v. **Knowing how to learn:** use efficient learning techniques to acquire and apply new knowledge and skills
- vi. **Reasoning:** Discover a rule or principle underlying the relationship between two or more objects and apply it when solving a problem.

C. Personal Qualities

- i. **Responsibility:** Exert a high level of effort and persevere toward goal attainment.
- ii. **Self-Esteem:** Believe in one's own self-worth and maintain a positive view of oneself.
- iii. **Sociability:** Demonstrate understanding, friendliness, adaptability, empathy, and politeness in group settings.
- iv. **Self-Management:** Assess oneself, set personal goals, monitor progress, and exhibit self-control.
- v. **Integrity & Honesty:** Choose ethical courses of action.

2. WORKPLACE COMPETENCIES

A. Resources:

- i. **Time:** Select goal-relevant activities, rank them, allocate time, and prepare and follow schedules.
- ii. **Money:** Use or prepare budgets, make forecasts, keep records, and make adjustments to meet objectives.
- iii. **Material & Facilities:** Acquire, store, allocate, and use materials or space efficiently.
- iv. **Human Resources:** Assess skills and distribute work accordingly, evaluate performance and provide feedback.

B. Interpersonal Skills:

- i. **Participate as Member of a Team:** Contribute to group effort.
- ii. **Teach Others New Skills.**
- iii. **Serve Clients/ Customers:** Work to satisfy customers' expectations.
- iv. **Exercise Leadership:** Communicate ideas to justify position, persuade & convince others, responsibly challenge existing procedures & policies.
- v. **Negotiate:** Work toward agreements involving exchange of resources, resolve divergent interests.
- vi. **Work with Diversity:** Work well with men and women from diverse backgrounds.

C. Information:

- i. **Acquire and Evaluate Information.**
- ii. **Organize and Maintain Information.**
- iii. **Interpret and Communicate Information.**
- iv. **Use computers to process information.**

D. Systems:

- i. **Understand Systems:** Know how social, organizational and technological systems work and operate effectively with them.
- ii. **Monitor & Correct Performance:** Distinguish trends, predict impacts on system operations, and diagnose deviations in systems' performance.
- iii. **Improve or Design Systems:** Suggest modifications to existing systems and develop new or alternative systems to improve performance.

E. Technology

- i. **Select Technology:** Choose procedures, tools or equipment including computers and related technologies.
- ii. **Apply Technologies to Task:** Understand overall intent and proper procedures for setup and operation of equipment.
- iii. **Maintain and Troubleshoot Equipment:** Prevent, identify, or solve problems with equipment, including computers and other technologies.