Course Syllabus
ACCT 2301- Principles of Financial Accounting

Catalog Description: This course is an introduction to the fundamental concepts of financial accounting as prescribed by U.S. generally accepted accounting principles (GAAP) as applied to transactions and events that affect business organizations. Students will examine the procedures and systems to accumulate, analyze, measure, and record financial transactions. Students will use recorded financial information to prepare a balance sheet, income statement, statement of cash flows, and statement of shareholders’ equity to communicate the business entity’s results of operations and financial position to users of financial information who are external to the company. Students will study the nature of assets, liabilities, and owners’ equity while learning to use reported financial information for purposes of making decisions about the company. Students will be exposed to International Financial Reporting Standards (IFRS).

Prerequisites: None

Semester Credit Hours: 3
Lecture Hours per Week: 2
Lab Hours per Week: 4
Extended hours: 0
Contact Hours per Semester: 96

State Approval Code: 52.0301.51.04

Alternate Operations During Campus Closure: In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Panola College to move to altered operations. During this time, Panola College may opt to continue delivery of instruction through methods that include, but are not limited to: online learning management system (CANVAS), online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor Panola College’s website (www.panola.edu) for instructions about continuing courses remotely, CANVAS for each class for course-specific communication, and Panola College email for important general information.

Core Components and Related College Student Learning Outcomes
This course counts as part of the academic requirements of the Panola College Core Curriculum and an Associate of Arts or Associate of Science degree. Yes ☑ No: If no, skip to Instructional Goals.

The items below marked with an X reflect the state-mandated outcomes for this course IF this is a CORE course:
Critical Thinking Skills – to include creative thinking, innovation, inquiry and analysis, evaluation and syntheses of information
  CT1: Generate and communicate ideas by combining, changing, or reapplying existing information
  CT2: Gather and assess information relevant to a question
  CT3: Analyze, evaluate, and synthesize information

Communication Skills – to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
  CS1: Develop, interpret, and express ideas through written communication
  CS2: Develop, interpret, and express ideas through oral communication
  CS3: Develop, interpret, and express ideas through visual communication

Empirical and Quantitative Skills – to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
  EQS1: Manipulate and analyze numerical data and arrive at an informed conclusion
  EQS2: Manipulate and analyze observable facts and arrive at an informed conclusion

Teamwork – to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
  TW1: Integrate different viewpoints as a member of a team
  TW2: Work with others to support and accomplish a shared goal

Personal Responsibility – to include the ability to connect choices, actions, and consequences to ethical decision-making
  PR1: Evaluate choices and actions and relate consequences to decision-making

Social Responsibility – to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities
  SR1: Demonstrate intercultural competence
  SR2: Identify civic responsibility
  SR3: Engage in regional, national, and global communities

Instructional Goals and Purposes:
The purpose of this course is to introduce students to the fundamental concepts of financial accounting as prescribed by U.S. generally accepted accounting principles (GAAP) as applied to transactions and events that affect business organizations. Panola College's instructional goals include 1) creating an academic atmosphere in which students may develop their intellects and skills and 2) providing courses so students may receive a certificate/an associate degree or transfer to a senior institution that offers baccalaureate degrees.

Learning Outcomes: [from the ACGM catalog]
After studying all materials and resources presented in the course, the student will be able to:

1. Use basic accounting terminology and the assumptions, principles, and constraints of the accounting environment.
2. Identify the difference between accrual and cash basis accounting.
3. Analyze and record business events in accordance with U.S. generally accepted accounting principles (GAAP).
4. Prepare adjusting entries and close the general ledger
5. Prepare financial statements in an appropriate U.S. GAAP format, including the following: income statement, balance sheet, statement of cash flows, and statement of shareholders' equity.

Course Content:
A general description of lecture/discussion topics included in this course is listed in the Learning Outcomes section of this syllabus.

Students in all sections of this course will learn the following content:
1. State the accounting equation and define each element of the equation; explain how business transactions affect the three elements of the accounting equation.
2. Demonstrate the rules of debit and credit in analyzing and recording business transactions.
3. Prepare adjustments to appropriate accounts and be able to explain why adjustments are necessary.
4. Prepare closing entries and understand why closing entries are necessary in the accounting cycle.
5. Prepare financial statements for a service or merchandising business organized as a corporation.
6. Journalize entries for merchandise transactions from both the buyer's and seller's point of view.
7. Prepare a bank reconciliation and journalize the necessary entries based on the reconciliation.
8. Understand internal controls and how they are important to organizations.
9. Journalize necessary entries to account for uncollectible receivables and be able to explain the theoretical advantages of the allowance method.
10. Compute the cost of inventory under the periodic and perpetual inventory systems.
11. Account for plant assets – including the calculation and recording of depreciation using four methods and the purchase, lease, and disposal of plant assets.
13. Account for bonds as a long-term liability and investment – including the use of present value tables to calculate bond prices, amortizing bond discounts and premiums using the straight-line method, redemption of bonds prior to the maturity date, and recording bonds issued and purchased between interest payment dates.
15. Account for investments in stocks.
17. Perform Financial Ratio Analysis.

Methods of Instruction/Course Format/Delivery:
This course will be offered online and face-to-face in the fall semesters. Students in both the face to face class and in the online class will have access to this course via the Panola College course delivery system, Canvas. Course content in the online version of ACCT 2301 is the same as those used in the face-to-face version of the class.

Students in the face to face class will meet regularly for lecture over the material. Although lecture and reading assignments are the primary delivery methods, other instructional techniques may include classroom discussion, audio-visual presentations, speakers, critical thinking exercises, and group activities. Students are also able to complete the course online. Students in the Internet class will only be required to meet with the instructor for activities detailed in Canvas.

An online course in ACCT 2301 at Panola College is designed for students who are capable of the self-discipline necessary in a non-structured situation to complete a three-hour course in one semester.

Major Assignments / Assessments:
The following items will be assigned and assessed during the semester and used to calculate the student's final grade.

**Participation/Discussion:**
Attendance in the face-to-face class is required and expected. Students are expected to notify the instructor of any absences ahead of class. Discussions will be assigned to encourage consistent engagement and understanding of course material. Discussion responses need to be thoughtful, professional, and thorough to receive full points. Discussions will be open during each testing window and will not be re-opened after the due date for any reason.

**Assignments:**
Assignments will consist of chapter assessment questions to be completed in the online course delivery system, Canvas. Assignments may include discussions, mathematical calculations, critical thinking response, and financial data preparation. Assignments not completed by the due date posted in Canvas will not be re-opened. *PLEASE NOTE: ALL assignments are due at 11:59 PM CST*. It is the student's responsibility to be aware of all course assignment due dates.

**Assessment(s):**
There will be three tests during the semester administered through Canvas. Tests will cover important concepts and material from the chapters covered. Tests will be delivered using the Honorlock proctoring service. Honorlock is an online proctoring solution offered by Panola College that records the exam session allowing students to test outside the classroom during the scheduled testing time frame. Any exam incidents will be reported back to Panola College faculty. Honorlock does not require students to download any software or create any logins. Students are expected to complete the tests in the time frame assigned. Tests not completed in the time frame will not be re-opened.

The “final” test will be a project offered the week of campus-wide final exams. This project will test your ability to analyze the material covered throughout the course. The final project must be turned in by the due date posted in Canvas. No late submissions will be graded.

Specific testing/final dates/windows will be posted in Canvas. The general testing guidelines are:

- Test 1- Chapters 1-5
- Test 2- Chapters 6, 8-11
- Test 3- Chapters 12-14, 16
- “Final” Project- Financial Statement Analysis

**Course Grade:**
The grading scale for this course is as follows:

- Participation/Discussions - 10%
- Assignments – 25%
- Assessments – 55%
- Final Project – 10%

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<th>Grade</th>
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<tr>
<td>A</td>
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<td>C</td>
<td>70 – 79</td>
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<td>60 – 69</td>
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Texts, Materials, and Supplies:
• This course does not have a textbook; all resources will be provided by the instructor in Canvas.

Required Readings:
• Students should read any assigned reading and notes posted on Canvas. This may include chapters, articles, notes pages, and/or examples.

Recommended Readings:
• None

Other:
• Courses conducted via video conferencing may be recorded and shared for instructional purposes by the instructor.
• For current texts and materials, use the following link to access bookstore listings: http://www.panolacollegestore.com
• For testing services, use the following link: http://www.panola.edu/elearning/testing.html
• If any student in this class has special classroom or testing needs because of a physical learning or emotional condition, please contact the ADA Student Coordinator in Support Services located in the Charles C. Matthews Student Center or go to http://www.panola.edu.studentsuccess/disability-support-services/ for more information.
• Withdrawing from a course is the student’s responsibility. Students who do not attend class and who do not withdraw will receive the grade earned for the course.

Academic Integrity:
• Scholastic dishonesty shall include, but not be limited to cheating on a test and plagiarism.
• Cheating on a test shall include:
  o a. Copying from another student’s test
  o b. Using test materials not authorized by the person administering the test
  o c. Collaborating with or seeking aid from another student during a test without permission from the test administrator
  o d. Knowingly using, buying, selling, stealing, or soliciting, in whole or in part, the contents of an unadministered test.
  o e. The unauthorized transporting or removal, in whole or in part, of the contents of the unadministered test.
  o f. Substituting for another student, or permitting another student to substitute for one’s self, to take a test. o  g. Bribing another person to obtain an un-administered test or information about an unadministered test.
• Plagiarism shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means another’s work and the unacknowledged submission or incorporation of it in one’s own written work.
• Any student caught cheating or plagiarizing work will receive an immediate “0” for the assignment/quiz/test. Depending on the circumstances of the event, a student may receive penalties beyond the “0” grade that may include dismissal from the course or dismissal from the College in those cases warranting the maximum punishment.