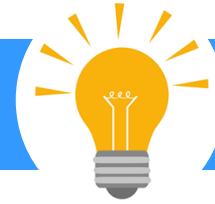


GENERAL BUSINESS



ASSOCIATE OF APPLIED SCIENCE

This degree is for students preparing for employment in various business areas including supervisory and management roles. Students wanting to pursue a bachelor's degree in business should follow the Business Administration Field of Study instead.

Academic advisor: Dwayne Ferguson, (903) 693-2066, dferguson@panola.edu

SEMESTER I

_____	ACNT 1303	Intro to Accounting I or ACCT 2301 – Principles of Accounting I (Financial)	3
_____	BCIS 1305	Business Computer Applications	3
_____	BUSI 1301	Business Principles	3
_____	POFT 1301	Business English	3
_____	POFT 1329	Beginning Keyboarding or POFT 2301 – Intermediate Keyboarding	3

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SEMESTER II

_____	ACNT 1304	Intro to Accounting II or ACCT 2302 – Principles of Accounting II (Managerial)	3
_____	BUSI 2301	Business Law	3
_____	MRKG1311	Principles of Marketing	3
_____	POFI 2401	Word Processing	4
_____	POFT 1321	Business Math	3

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SEMESTER III

_____	BMGT 1301	Supervision	3
_____	ITSW 1407	Introduction to Database	4
_____	POFI 1449	Spreadsheets	4
_____	_____	Humanities/Fine Arts	3

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SEMESTER IV

_____	BUSI 1307	Personal Finance	3
_____	POFT 2312*	Business Correspondence & Communication	3
_____	SPCH 1315	Public Speaking	3
_____	_____	Natural Science/Math	3
_____	_____	Social/Behavioral Science	3

15

TOTAL HOURS = 60

Advising Notes

Students who have had previous keyboarding experience and type 40 wpm or above should take POFT 2301 instead of POFT 1329. Students taking POFI 2401 – Word Processing must have taken POFT 1329, POFT 2301, or have previous typing experience.

*Capstone course

[Click here](#) to view career details (pay, job outlook, work environment, etc.)

[Click here](#) to visit the Panola College - General Business web page for more information