



Course Syllabus

CRIJ 1306 – Court Systems and Practices

Catalog Description: This course is a study of the court system as it applies to the structures, procedures, practices and sources of law in American courts, using federal and Texas statutes and case law.

Lecture hours = 3, Lab hours = 0

Prerequisites: None

Semester Credit Hours: 3

Lecture Hours per Week: 3

Lab Hours per Week: 0

Contact Hours per Semester: 48

State Approval Code: 22.0101.54 24

Class section meeting time:

Alternate Operations During Campus Closure: In the event of an emergency or announced campus closure due to a natural disaster or pandemic, it may be necessary for Panola College to move to altered operations. During this time, Panola College may opt to continue delivery of instruction through methods that include, but are not limited to: online learning management system (CANVAS), online conferencing, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor Panola College's website (www.panola.edu) for instructions about continuing courses remotely, CANVAS for each class for course-specific communication, and Panola College email for important general information.

Core Components and Related College Student Learning Outcomes

This course counts as part of the academic requirements of the Panola College Core Curriculum and an Associate of Arts or Associate of Science degree. Yes No: If no, skip to Instructional Goals.

The items below marked with an X reflect the state-mandated outcomes for this course **IF this is a CORE course:**

- Critical Thinking Skills – to include creative thinking, innovation, inquiry and analysis, evaluation and syntheses of information
 - CT1: Generate and communicate ideas by combining, changing, or reapplying existing information
 - CT2: Gather and assess information relevant to a question
 - CT3: Analyze, evaluate, and synthesize information

- Communication Skills – to include effective development, interpretation, and expression of ideas through written, oral, and visual communication
 - CS1: Develop, interpret, and express ideas through written communication
 - CS2: Develop, interpret, and express ideas through oral communication
 - CS3: Develop, interpret, and express ideas through visual communication
- Empirical and Quantitative Skills – to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
 - EQS1: Manipulate and analyze numerical data and arrive at an informed conclusion
 - EQS2: Manipulate and analyze observable facts and arrive at an informed conclusion
- Teamwork – to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
 - TW1: Integrate different viewpoints as a member of a team
 - TW2: Work with others to support and accomplish a shared goal
- Personal Responsibility – to include the ability to connect choices, actions, and consequences to ethical decision-making
 - PR1: Evaluate choices and actions and relate consequences to decision-making
- Social Responsibility – to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities
 - SR1: Demonstrate intercultural competence
 - SR2: Identify civic responsibility
 - SR3: Engage in regional, national, and global communities

Instructional Goals and Purposes:

The purpose of this course is to serve as an introductory course explaining the judiciary in the criminal justice system. To help students:

1. Understand the American judiciary system.
2. Identify the roles of judicial officers.
3. Identify the trial processes from pretrial to sentencing.

Learning Outcomes: [from the ACGM catalog]

After studying all materials and resources presented in the course, the student will be able to:

1. Describe the American judicial systems (civil, criminal, and juvenile), their jurisdiction, development and structure.
2. Analyze the function and dynamics of the courtroom work group.
3. Identify judicial processes from pretrial to appeal.
4. Describe the significant Constitutional Amendments, doctrines, and other sources of law in the American judicial system.

Course Content:

A general description of lecture/discussion topics included in this course are listed in the Learning Objectives section of this syllabus.

Students in all sections of this course will learn the following content:

1. Legal Foundations
2. Who Controls the Courts
3. Federal Courts
4. State Courts
5. Juvenile Courts
6. Specialized Courts
7. Judges
8. Prosecutors
9. Defense Attorneys
10. Defendants and Victims: Their Roles and Rights
11. Pretrial Procedures
12. Plea Bargaining and Guilty Pleas

Methods of Instruction/Course Format/Delivery:

This course is offered in online, face-to-face, and/or Hybrid formats. For the traditional classroom course, teaching approaches are expected to vary with individual instructors who should employ those techniques that work best for them and their students. Although lecture and reading assignments are the primary forms of delivery, other instructional methods may involve classroom discussion, student presentations and lectures, audio-visual instruction, invited speakers, critical thinking activities, in class writing exercises designed to stimulate critical thinking, and group activities.

Distance learning is also available for students who cannot attend lectures and who are capable of the amount of self-direction and discipline required to complete such a course. Reading the materials, communication via email, and on-line discussion are some of the methods used for distance learning.

Major Assignments / Assessments:

The following items will be assigned and assessed during the semester and used to calculate the student's final grade.

Assignments

Faculty may assign both in and out of class assignments, essay projects, and exams to assess the student's knowledge and abilities. Faculty may also choose from the following assessment criteria:

1. Attendance
2. Perceived Class Preparedness
3. Class Participation/Discussion
4. Exams
5. Tests
6. Quizzes
7. Internet Assignments
8. Journal Assignments
9. Library Assignments
10. Readings
11. Research Papers
12. Written Assignments

Assessment(s):

1. Students must demonstrate their mastery of the course objectives by scoring 70% or better on Test 1.
2. Students must demonstrate their mastery of the course objectives by scoring 70% or better on Test 2.
3. Students must demonstrate their mastery of the course objectives by scoring 70% or better on Test 3.
4. Students must demonstrate their mastery of the course objectives by scoring a 70% or better on a written assignment.
5. Students must demonstrate their mastery of the course objectives by scoring a 70% or better on a comprehensive Final Exam.
6. Student semester grades are calculated in accordance with the Course Grade weights as listed below. The student is considered to have mastered the course objectives if the student has a final semester grade of 70% or higher.

Course Grade:

The grading scale for this course is as follows:

- Test 1 – 20% (proctored)
- Test 2 – 20% (proctored)
- Test 3 – 20% (proctored)
- Chapter Quizzes – at the end of the semester, the chapter quiz average will substitute for Test 1, 2, or 3 grade provided the quiz average is higher than the lowest test 1, 2, or 3 grade. The quiz average constitutes all assigned quizzes, not just completed quizzes.
- Discussion Participation – Discussion Topics are a requirement of this course. Students may receive up to 5 points for Discussion, based on the subjective scoring of the Professor. The Discussion points will then be added back to the Quiz grade from the related chapter.
- Written Assignment – 15% (via Canvas or current LMS)
- Final Exam – 25% (proctored)
- For shortened semesters, i.e. Winter Term, Summer 1, and/or Summer 2 when time and testing facility hours are modified, the grading scale is modified as follows:

- Mid Term – 30% (proctored)
- Final Exam – 30% (proctored)
- Quiz Average – 25%
- Written Assignment – 15% (for shortened semesters, there is no Courthouse Field Trip – all students receive an Alternate Assignment).

Subjective grading – in circumstances where student grades are borderline and the issue of rounding the grade up comes into question, the professor may consider your classroom attendance record, your class participation level, and/or your perceived preparedness level for class in determining to round up or not.

Test Proctoring:

Face to Face Courses – Instructors have the following options:

1. Test their students during class using the testing labs or paper and pencil
2. Use the Testing Center for exams (students must be given at least two days)
3. Allow students to test online

Online Courses – Instructors will use proctoring service for at least two assignments/exams

Students must adhere to the following rules:

Dress appropriately – Students must follow the dress code outline in The Pathfinder. Instructors have the right not to review exams if a student is inappropriately dressed and can require the student to retake the exam in the testing center.

Take the exam at a desk or table location in a quiet area of the house – If a student does not have a location like this in the house, the student must contact the instructor prior to the exam.

Complete a correct room scan; an incomplete room scan can result in the instructor not reviewing the test and the student being required to retake the exam in a testing center. A proper scan requires a complete 360 degree view of the room and a view of the desk and surrounding area.

Instructors can require additional requirements at their discretion – which must be in the respective syllabus.

Texts, Materials, and Supplies:

- Courts and Criminal Justice in America, 3rd, Siegel/Schmallegger/Worrall, Pearson

Required Readings:

- Courts and Criminal Justice in America, 3rd, Siegel/Schmallegger/Worrall, Pearson
- Assigned material as provide within Canvas

Recommended Readings:

- Local or national newspaper or magazine articles/journals relevant to the course material covered
- **Other:**
- • Courses conducted via video conferencing may be recorded and shared for instructional purposes by the instructor.
- • For current texts and materials, use the following link to access bookstore listings: <https://www.panolacollegestore.com>
- • For testing services, use the following link: <https://www.panola.edu/student-services/student-support/academic-testing-center>
- • If any student in this class has special classroom or testing needs because of a physical learning or emotional condition, please contact the ADA Student Coordinator in Support Services located in the Charles C. Matthews Student Center or go to <https://www.panola.edu/student-services/student-support/disability-support-services> for more information.
- • Withdrawing from a course is the student's responsibility. Students who do not attend class and who do not withdraw will receive the grade earned for the course.
- • Student Handbook, The Pathfinder: <https://www.panola.edu/> (located at the bottom under students)