

POSITION VACANCY ANNOUNCEMENT

POSITION TITLE: Success Coach
(2 Positions available)

EMPLOYMENT TERM: Full-time, Grant-Funded Position

BEGINNING DATE: Negotiable
ENDING DATE: September 30, 2031

LOCATION: Carthage Campus

RESPONSIBILITIES: Panola College seeks a caring, proactive, and student-centered professional to serve as a Success Coach. Using a strengths-based coaching model, the Success Coach will support an assigned cohort of first-time students by helping students clarify goals, strengthen persistence skills, make informed decisions about their postsecondary pathways, and connect with appropriate college and community resources. This role does not provide course-specific academic advising. A complete job description can be found at panola.edu/humanresources.

QUALIFICATIONS: Bachelor's degree in education, counseling, social work, psychology, higher education, student affairs, or a related field required; minimum two years of experience in student success, coaching, advising, counseling, social services, or a related student-support role; experience working with first-time college students, first-generation students, adult learners, or students facing barriers to persistence preferred; ability to manage a high-volume caseload, sustain proactive outreach, and maintain complete and accurate records.

COMPENSATION: The salary offered \$45,000.00

BENEFITS: Group Health and Life Insurance, Educational Retirement, Social Security, Optional – Disability, Additional Life, AD&D, and Dental Insurance. 60-day waiting period.

CLOSING DATE: Screening of applications begins immediately. Position open until filled.

****Must pass a pre-employment criminal background check.****

APPLICATION PROCEDURE: To be fully considered, applicants should secure and submit an **application** with a **detailed resume**, and **official transcripts** to:

Jeremy Dorman, Office of Human Resources
Panola College - 1109 W. Panola St - Carthage, Texas 75633
903.693.2021 Email: jdorman@panola.edu