

POSITION VACANCY ANNOUNCEMENT

POSITION TITLE: Curriculum Developer

EMPLOYMENT TERM: Full-time, Grant-Funded Position

BEGINNING DATE: Negotiable

ENDING DATE: August 31, 2027

LOCATION: Carthage Campus

RESPONSIBILITIES: Panola College is seeking an experienced and detail-oriented Curriculum Developer to evaluate and align continuing education and credit courses, create OER material, and build best course design practices for adult learners while maintaining Panola College course design standards. The Curriculum Developer will play a central role in building an Allied Health Pathway in Surgical Technology from the ground up, working closely with the Pathways Design Coordinator and reporting to the Director of Digital Learning to ensure the program meets academic, workforce, and design standards. A complete job description can be found online at <https://www.panola.edu/humanresources>.

QUALIFICATIONS: Associate's degree in instructional design, education, allied health, or a related field. Bachelor's degree preferred. Experience developing curriculum for online or hybrid delivery formats; experience using LMS and familiarity with OER and instructional design best practices; strong organizational, communication and project management skills; ability to work independently and collaboratively to meet deadlines.

COMPENSATION: The hourly wage offered will be commensurate with educational background and work experience.

BENEFITS: Group Health and Life Insurance, Educational Retirement, Social Security, Optional – Disability, Additional Life, AD&D, and Dental Insurance. 60-day waiting period.

CLOSING DATE: Screening of applications begins immediately. Position open until filled.

****Must pass a pre-employment criminal background check.****

APPLICATION PROCEDURE: To be fully considered, applicants should complete and submit the online **application** with a **detailed resume**, and **official transcripts** to:

Jeremy Dorman, Director of Human Resources
Panola College
1109 W. Panola St; Carthage, Texas 75633
903.693.2021 Email: jdorman@panola.edu

Panola College is an Equal Opportunity Institution that provides educational and employment opportunities on the basis of merit and without discrimination because of race, color, religion, sex, age, national origin, veteran status, genetic information, or disability.