

POSITION VACANCY ANNOUNCEMENT

POSITION TITLE: Part Time Bus Driver

EMPLOYMENT TERM: Part Time Position

LOCATION: Carthage Campus

BEGINNING DATE: Negotiable

RESPONSIBILITIES: Operate Bus and all related equipment in a safe and efficient manner obeying all traffic laws and in accordance with established policies and procedures; safely transport passengers to and from events; perform pre/post trip vehicle inspections; perform minor maintenance and cleaning tasks to ensure safe and efficient operations; assist students and employees in the loading and unloading process.

QUALIFICATIONS: Current Texas Commercial Driver's License (CDL) license with passenger (P) endorsement; at least 1-year experience directly related to the duties and responsibilities specified; clean driving record; at least 21 years of age

COMPENSATION: The rate of pay is calculated per trip

CLOSING DATE: Screening of applications to begin immediately. Position open until filled.

****Must pass a pre-employment criminal background check.****

APPLICATION PROCEDURE: Applicants should submit an **application** with proof of licensing to:

Jeremy Dorman, Director of Human Resources
Panola College, 1109 W. Panola, Carthage, Texas 75633
903-693-2021 - jdorman@panola.edu