

POSITION VACANCY ANNOUNCEMENT

POSITION TITLE: Part-Time Perkins Grant Specialist

EMPLOYMENT TERM: Part-Time (19.5 hours per week)

BEGINNING DATE: January 5, 2026

LOCATION: Carthage, Texas

RESPONSIBILITIES: The Perkins Grant position is under indirect supervision, this position is responsible for the total supervision of the Carl D. Perkins grant. Also responsible for assisting in the implementation of tracking progress, completion, and barriers inhibiting success of CTE students including special populations. A complete job description can be found online at <https://www.panola.edu/humanresources>.

QUALIFICATIONS:

1. Associate degree in related field preferred
2. Two years of experience directly related to the duties and responsibilities specified.

COMPENSATION: The hourly wage offered will be commensurate with educational background and work experience.

BENEFITS: Benefits are not offered with this position.

CLOSING DATE: Position open until filled.

APPLICATION PROCEDURE: To be fully considered, applicants should secure and submit an **application** with a **detailed resume**, and **official transcripts** to:

Jeremy Dorman, Director of Human Resources
Panola College
1109 W. Panola St; Carthage, Texas 75633
903.693.2021 Email: jdorman@panola.edu

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