

POSITION VACANCY ANNOUNCEMENT

POSITION TITLE: Vice President of Instruction

LOCATION: Panola College, Carthage, Texas

EMPLOYMENT TERM: Full-time, 12-month position

BEGINNING DATE: Negotiable

RESPONSIBILITIES:

The Vice President of Instruction (VPI) is a key executive leadership position at Panola College, reporting directly to the College President. The VPI is responsible for the overall planning, operation, and assessment of the College's instructional programs, ensuring student success, faculty excellence, and institutional effectiveness. This role provides strategic oversight for academic affairs, curriculum development, faculty recruitment and development, accreditation compliance, and enrollment management. The VPI works closely with other college executives to formulate policies and make high-level decisions that align with the College's mission and goals. A complete job description can be found at panola.edu/humanresources.

QUALIFICATIONS:

A master's degree from an accredited institution is required; an earned doctorate is preferred. Minimum of five years of progressively responsible experience in higher education leadership, academic administration, or instructional oversight

COMPENSATION:

The salary offered will be commensurate with educational background and work experience.

BENEFITS:

Group Health and Life Insurance, Educational Retirement, Social Security, Optional Disability, Additional Life, AD&D, and Dental Insurance. 60-day waiting period for health coverage.

CLOSING DATE:

The search will remain open until the successful candidate is found. Applications will be screened beginning May 1, 2025 and interviews will begin soon thereafter.

****Must pass a pre-employment criminal background check.****

**APPLICATION
PROCEDURE:**

Applicants should secure an application and submit with resume, official transcripts, three letters of recommendation, and a letter of interest summarizing qualifications and stating why he/she wishes to be considered to:

Jeremy Dorman - Director of Human Resources
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Carthage, Texas 75633
903.693.2021 or jdorman@panola.edu