POSITION VACANCY ANNOUNCEMENT

POSITION TITLE: Maintenance Technician

EMPLOYMENT TERM: Full-time position

BEGINNING DATE: February 1, 2022

LOCATION: Carthage Campus

JOB DESCRIPTION: This position reports to the Director of Facilities and is primarily responsible for handling electrical related issues; various maintenance duties; physical plant repairs and other duties as assigned.

QUALIFICATIONS: High School diploma or equivalent required. Six months to 1 year experience directly related to the duties and responsibilities specified. Must be detailed oriented and have the ability to work independently and as part of a team. Must possess a valid driver's license. Must have excellent customer service skills and be supportive of the community college philosophy. Some computer skills required.

COMPENSATION: The hourly wage offered will be commensurate with education and experience.

BENEFITS: Group Health and Life Insurance, Educational Retirement, Social Security, Optional - Disability, Additional Life, AD&D, and Dental Insurance. 60-day waiting period for health coverage. Sick, personal, and vacation time totaling 22 days annually. *Paid holidays totaling 26 days annually. *subject to change per year.

CLOSING DATE: Screening of applications will begin January 28, 2022. Position remains open until filled.

Must pass a pre-employment criminal background check.

APPLICATION PROCEDURE: Applicants should secure and submit an application with resume to:

Jeremy Dorman, Director of Human Resources
Panola College
1109 W. Panola St
Carthage, Texas 75633
903.693.2021   Email: jdorman@panola.edu

Additional information on application procedures and this position's job description may be found on the Human Resources page of the College's web site at www.panola.edu.