

# Panola College

## Summer Dress Policy

The following list is a guideline of what attire is appropriate and inappropriate under the summer dress policy. These are examples only. Supervisors may determine if an employee is dressed inappropriately for the workplace within the summer dress policy allowance.

The summer dress policy timeframe starts the Monday following Spring Commencement and ends the day prior to faculty returning in August.

### Appropriate summer dress:

- T-shirts with Panola College logo
- Polo and Casual shirts
- Tennis shoes, loafers
- Denim jeans and shirts, dresses or skirts
- Casual slacks, khakis, capris pants

### Inappropriate summer dress:

- Shorts
- Logo clothing (sport teams, cartoon characters, musical groups, etc.)
- Thong-type sandals or flip-flops
- Halter tops or tank tops
- Sweatpants, workout attire, spandex or other form-fitting clothing
- Denim jeans that are frayed or ripped

### Rules of Casual Dress:

1. Skirts should be of appropriate length. If your skirt hem doesn't reach PAST your fingertips when you're standing with your arms at your sides, then it is too short.
2. Distressed is okay—sometimes— but ripped is not. If any part of the outfit is see-through or ripped, then it's not for the office. This includes thin skirts, cutoff shorts, sheer material, and ripped jeans, to name a few.
3. Be polished even during the summer months. No matter what time of year it is, it's important to make a good impression and present a professional image. Make sure your clothes are clean, wrinkle-free and presentable.
4. If you have the slightest doubt, then it's probably inappropriate for the workplace.