

**PANOLA COLLEGE  
JOB DESCRIPTION**

<b>JOB TITLE:</b>	Plumber	<b>FLSA status:</b>	Non-Exempt
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<b>DEPARTMENT:</b>	Maintenance	<b>REPORTS TO:</b>	Facilities Director
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**Position summary:** Under direct supervision, this position analyzes and corrects plumbing problems and repairs plumbing fixtures and controls.

**Position responsibilities:**

- Receives work orders from Facilities Director and performs necessary work to accomplish task.
- Plans details of working procedure by determining replacement needs or new material required and develops a logical approach to correct the problem.
- Receives plumbing diagrams, specifications and instructions from Facilities Director covering emergency and scheduled repairs, installation, and plumbing inspection work to be performed.
- Performs work requiring a thorough knowledge of plumbing, statutory codes, properties of materials and principles of operation of plumbing.
- Be a part of the maintenance team on major installations, working with other trades to complete the task.
- Work within the maintenance department assisting the Facilities Director in other duties.
- Perform miscellaneous job-related duties as assigned.

**Minimum Position Requirements:**

- 3 to 5 years experience directly related to the duties and responsibilities specified.
- Completion of formal apprenticeship program or completion of training program to satisfaction of Facilities Director.
- Ability to work in noisy and hot environments.

**Knowledge, Skills, and Abilities Required:**

- Strong interpersonal and communication skills.
- Ability to foster a cooperative work environment.

**Physical Demands and Work Environment:**

- Work is normally performed indoors; sometimes required to climb onto rooftops for installation/repair.
- Considerable physical effort of hands and arms required; the employee must occasionally lift and/or move objects with considerable weight.
- Injury exposure could be severe cuts and bruises.
- Works in overhead structures and around and beneath machinery.
- May be required to return to work when major problems are encountered on off-shifts or weekends.