

# POSITION VACANCY ANNOUNCEMENT

**POSITION TITLE:** Adjunct Instructor, Health Information Technology

**LOCATION:** Carthage, Texas

**EMPLOYMENT TERM:** Part Time position

**BEGINNING DATE:** January 2021

**RESPONSIBILITIES:** Competence in teaching and curriculum development for the Health Information Technology program. Instruction of HITT 2361 (Clinical II Health Information/Medical Records Technology).

**QUALIFICATIONS:** Bachelor's degree in Health Information Management preferred. Registered Health Information Administrator (RHIA) or Registered Health Information Technician (RHIT) credential, and at least two years work experience in the health information management field with supervisory or management experience preferred. Teaching experience at the college level preferred. Must have strong communication skills, ability to work effectively with students, faculty and staff.

**COMPENSATION:** The salary offered will be commensurate with educational background and work experience.

**BENEFITS:** No benefits package is offered for this part-time position.

**CLOSING DATE:** Screening of applications begins immediately. Position open until filled.

**APPLICATION PROCEDURE:** Applicants should submit an application with resume and official transcripts to:

Mike Edens, Director of Human Resources  
Panola College, 1109 W. Panola St, Carthage, Texas 75633  
903.693.2021 email: [medens@panola.edu](mailto:medens@panola.edu)

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