Dual Credit Program/Course Approval Process:

Any program/course offering requested by a high school to be offered on their site must be approved through the following process:

1. Contact is made between the high school representative making the request and Panola College Director of Dual Enrollment.
2. The PC Director of Dual Enrollment contacts the Dean of the area the program/course reports to.
3. A designee from the requested program visits the high school campus to ensure appropriate and equitable equipment/space is available to conduct the course.
4. The program/course is either approved to be taught based on evaluation visit or recommendations are made of what must be incorporated for approval. (form)
5. If the program is approved, the approval form is sent to support services for notification. (Distance Learning, Library Services, Student & Academic Services)
6. Instructor is identified and credentials are evaluated.
7. Program/Course is offered or on hold based on evaluation