



Course Syllabus

CSME 1430– ORIENTATION TO NAIL TECHNOLOGY

Catalog Description: An overview of the fundamental skills and knowledge necessary for the field of nail technology.

Prerequisites: Pass entrance exam.

Semester Credit Hours: 4
Lecture Hours per week: 2
Lab Hours per week: 6
Contact Hours per Semester: 128
State Approval Code: 1204100000

Course Subject/Catalog Number: CSME 1430

Course Title: Orientation to Nail Technology

Course Rationale: Prepare the student with the fundamental skills and knowledge to work in the field of nail technology.

Instructional Goals and Purposes: To exhibit comprehension of professional ethics, demonstrate sanitation and sterilization, and reiterate the rules and regulations of the institution, department, and state and fundamental skills of nail technology.

Learning Objectives: Demonstrate professional ethics, safety and sanitation, rules and regulation of institution, department, and state and perform the fundamental skill of nail technology.

Specific Course Objectives (Include SCANS information):

1. Demonstrate examples of professional ethics toward clients, employers and coworkers.
 1. ai, bi, bii, biv, bv, bvi, ci, cii, ciii, civ, cv
 2. ai, aii, aiii, aiv, bi, bii, biii, biv, bv, bvi
2. Demonstrate personally the type of appearance you should have as a professional nail technician.
 1. bii, biii, biv, ci, cii, civ
3. Identify the types of infections are likely to occur on the fingernail.
 1. ai, aiv, av, bii, biii, bv, bvi, ci, cv
 2. biii, ci, ciii

4. Name in writing the steps necessary to protect themselves and their client from the spread of infection.
 1. ai, aii, aiv, bi, bii, biii, biv, bv, bvi, ci, cii, cv
 2. biii, biv, bvi, ci, cii
5. Define in writing how to effectively use disinfectants on implements and hard surfaces.
 1. ai, aii, aiii, aiv, bii, ci
 2. aiii, biii, ci, di, dii, eii
6. Identify in writing the early warning signs of overexposure.
 1. ai, aii, aiv, av, bi, bii, biii, biv, bv, bvi, ci, cii, ciii
 2. aiii, biv, bvi, ci, cii, ciii
7. Practice measures to prevent overexposure to vapors and dusts by wearing the appropriate safety articles.
 1. ai, aii, aiii, aiv, bii, biii, biv, bv, bvi, ci, cii, ciii
 2. aiii, bi, bii, biii, biv, ci, cii, ciii, eii, eiii

Specific Tasks Accomplished:

1. Pass all theory tests.
2. Demonstrate professional ethics.
3. Distinguish between nail disorders and diseases.
4. Provide steps to prevent the spread of infectious diseases.
5. Demonstrate proper manicuring and pedicuring techniques.

Course Grade: Course grade is determined by:

Exams/Notebook/Written Assignments/Projects	40%
Practical Skill Objectives/Workplace Competencies	40%
Attendance	20%

Texts, Materials, and Supplies:

Milady's Standard: Nail Technology, Fourth Edition
 Delmar Learning (a division of) Thomson Learning, Inc.
 5 Maxwell Drive, Clifton Park, New York 12065-2912
 Copyright 2004
 Milady's Standard: Nail Technology Theory Workbook
 Milady's Standard: Nail Technology Exam Review

- Other:**
1. Students must arrive the first day of class with a \$25 money order for student permit registration.
 2. 3 – 1 ½ x 1 ½ head shot photos

(LINKS) www.license.state.tx.us
www.psiexams.com

Secretary of Labor's Commission on Achieving Necessary Skills (SCANS)

1. BASIC SKILL COMPETENCIES

A. Basic Skills

- i. **Reading:** Locate, understand and interpret written information in prose and in documents such as manuals, graphs and schedules.
- ii. **Writing:** Communicate thoughts, ideas, information and messages in writing, and create documents such as letters, directions, manuals, reports, graphs, and flow charts.
- iii. **Arithmetic & Mathematical Operations:** Perform basic computations and approach practical problems by choosing appropriately from a variety of mathematical techniques.
- iv. **Listening:** Receive, attend to, interpret, and respond to verbal messages and other cues.
- v. **Speaking:** Organize ideas and communicate orally.

B. Thinking Skills

- i. **Creative Thinking:** Generate new ideas.
- ii. **Decision Making:** Specify goals and constraints generate alternatives, consider risks and evaluate and choose the best alternative.
- iii. **Problem Solving:** Recognize problems and devise and implement plan of action.
- iv. **Visualize ("Seeing Things in the Mind's Eye"):** Organize and process symbols, pictures, graphs, objects, and other information.
- v. **Knowing how to learn:** use efficient learning techniques to acquire and apply new knowledge and skills
- vi. **Reasoning:** Discover a rule or principle underlying the relationship between two or more objects and apply it when solving a problem.

C. Personal Qualities

- i. **Responsibility:** Exert a high level of effort and persevere toward goal attainment.
- ii. **Self-Esteem:** Believe in one's own self-worth and maintain a positive view of oneself.
- iii. **Sociability:** Demonstrate understanding, friendliness, adaptability, empathy, and politeness in group settings.
- iv. **Self-Management:** Assess oneself, set personal goals, monitor progress, and exhibit self-control.
- v. **Integrity & Honesty:** Choose ethical courses of action.

2. WORKPLACE COMPETENCIES

A. Resources:

- i. **Time:** Select goal-relevant activities, rank them, allocate time, and prepare and follow schedules.
- ii. **Money:** Use or prepare budgets, make forecasts, keep records, and make adjustments to meet objectives.
- iii. **Material & Facilities:** Acquire, store, allocate, and use materials or space efficiently.
- iv. **Human Resources:** Assess skills and distribute work accordingly, evaluate performance and provide feedback.

B. Interpersonal Skills:

- i. **Participate as Member of a Team:** Contribute to group effort.
- ii. **Teach Others New Skills.**
- iii. **Serve Clients/ Customers:** Work to satisfy customers' expectations.
- iv. **Exercise Leadership:** Communicate ideas to justify position, persuade & convince others, responsibly challenge existing procedures & policies.
- v. **Negotiate:** Work toward agreements involving exchange of resources, resolve divergent interests.
- vi. **Work with Diversity:** Work well with men and women from diverse backgrounds.

C. Information:

- i. **Acquire and Evaluate Information.**
- ii. **Organize and Maintain Information.**
- iii. **Interpret and Communicate Information.**
- iv. **Use computers to process information.**

D. Systems:

- i. **Understand Systems:** Know how social, organizational and technological systems work and operate effectively with them.
- ii. **Monitor & Correct Performance:** Distinguish trends, predict impacts on system operations, and diagnose deviations in systems' performance.
- iii. **Improve or Design Systems:** Suggest modifications to existing systems and develop new or alternative systems to improve performance.

E. Technology

- i. **Select Technology:** Choose procedures, tools or equipment including computers and related technologies.
- ii. **Apply Technologies to Task:** Understand overall intent and proper procedures for setup and operation of equipment.
- iii. **Maintain and Troubleshoot Equipment:** Prevent, identify, or solve problems with equipment, including computers and other technologies.