

Jessica Pace
Curriculum Vitae

Name: Jessica Pace

Work Address: 1109 W. Panola St. Carthage, TX 75633

Office Telephone Number: 903-693-2044

College Email Address: jpace@panola.edu

Education

- M.B.A. Management, University of North Texas, Denton, Texas 2012
- B.S. Merchandising, University of North Texas, Denton, Texas 2007

Teaching Experience

- Adjunct Office Professional Instructor, *Panola College*, Carthage, Texas January 2011 – Current
 - Courses instructed: Intermediate Keyboarding, Business Correspondence and Communication, and Records Management
 - Instructed online business professional courses with 20-30 students per course
 - Experience utilizing online platforms, such as WebCT, Blackboard, and Canvas

Professional, Technical, and Work-related Experience and Skills

- Territory Manager, *Praxair Healthcare Services*, Longview/Tyler March 2009 – May 2010
- Tech Prep Coordinator, *Panola College/Kilgore College*, Carthage, Texas October 2010 –August 2011
- College Store Manager, *Panola College*, Carthage, Texas July 2011 – Current

Professional Achievements and Publications

- MBS Forward Online – *CAMEX Crowdsourcing* 2013
- MBS Digital Forward– *The Omni-Channel Experience* 2014
- The College Store Magazine – *Hitting the Sweet Spot* 2014