

**PANOLA COLLEGE  
JOB DESCRIPTION**

<b>JOB TITLE:</b>	Rodeo Coach	<b>FLSA status:</b>	Exempt
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<b>DEPARTMENT:</b>	Athletics	<b>REPORTS TO:</b>	Athletic Director
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**Position summary:** Under indirect supervision, this position is responsible for recruiting, instruction, and coaching of rodeo students for the Panola College rodeo team. This is part time position and reports directly to the Athletic Director.

**Position responsibilities:**

- Recruiting of all rodeo athletes for the rodeo program.
- Instruction and coaching duties of all rodeo athletes for the rodeo program.
- Plans and coordinates fund raising activities for the rodeo program.
- Produces the Panola College rodeo.
- Maintains all College rodeo facilities.
- Establishes relationships that promote the rodeo program and economic development within the community.
- Prepares and maintains an annual budget.
- Insures that all rules and regulations of Panola College and the NIRA are maintained.
- Performs all other duties as assigned.

**Minimum Position Requirements:**

- Bachelor's degree preferred with at least 5 years experience directly related to the duties and responsibilities specified.
- Must possess a valid driver's license and proof of insurability.

**Knowledge, Skills, and Abilities Required:**

- Strong interpersonal, organizational and communication skills.
- Ability to foster a cooperative work environment.
- Demonstrate high moral and ethical behavior.
- Must possess a desire to assist in building and maintaining a high quality rodeo program.
- Must be student centered/oriented and be supportive of the community college philosophy.
- Must be willing to participate in recruitment efforts.

**Physical Demands and Work Environment:**

- Work is normally performed in an outdoor arena type setting with some indoor class work.
- Physical effort is required and the employee must occasionally lift and/or move up to 100 pounds.
- Physical risk working with livestock and equipment related to the duties and responsibilities specified.