**PANOLA COLLEGE**
**JOB DESCRIPTION**

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<th>JOB TITLE:</th>
<th>Graduate Assistant Athletic Trainer – Part Time Position</th>
<th>FLSA status:</th>
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<td>DEPARTMENT:</td>
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**Position:** Panola College is a National Junior College Athletic Association (NJCAA) Division I college and a member of the National Intercollegiate Rodeo Association (NIRA). Panola College has 5 athletic teams (Baseball, Men and Women’s Basketball, Volleyball, and Rodeo). The College is located in Carthage, TX. This position is responsible for the administration of the athletic training program for each intercollegiate sport.

**Position responsibilities:**

- Responsible for handling the day to day operation of a LAT and athletic training program for the Athletic Program.
- Coordinate game management duties for athletic contests held at home with Panola College and visiting teams. Will be responsible to for attending all home games, tournaments, rodeos, and playoff road games.
- Responsible for stocking and maintaining a functional training room.
- Schedule student athletes for physical evaluations and medical referrals.
- Establish codes of conduct and rules for use of training room facilities.
- 24 hours a week will be required, which will include all home games, being available for taping and treatment before and after each game. Providing several hours throughout the week for assessment, treatment, and rehab.
- Communicate with coaches the times and availability for assessment, treatment, and rehab during the week.
- Perform all other duties as assigned.

**Minimum Position Requirements:**

- Must be and maintain at least a Graduate Assistant Licensed Athletic Trainer (LAT) for the purpose of Sports Medicine for Panola College and approved for the Good Shepherd Medical Center Sports Medicine Graduate Program. To qualify for the position and the graduate asst. program with Good Shepherd, the candidate must meet the requirements set forth for admission to an approved and accredited graduate program.

**Physical Demands and Work Environment:**

- Work is normally performed in a typical gymnasium, baseball field, or rodeo environment.
- Physical effort required and the employee must occasionally be able to lift or assist student athletes.
- Limited exposure to physical risk.
- Limited travel required.

**Compensation/Contract time**

- Salary for this position is $21,500. Panola College will pay $12,000 of this amount, plus $2000 towards educational pursuit. Good Shepherd Sports Medicine will provide $7,500 of the total salary as being part of their Graduate Assistant program.
- August 15 – May 15, and playoffs that extend into May if necessary.