



## Request to Disclose Directory Information

"Directory Information" may be released for any purpose at the discretion of our college. Under the provisions of the Family Educational Rights and Privacy Act of 1974, you have the right to withhold the disclosure of directory information. Directory information is defined as: your name, address, telephone number, e-mail address, dates of attendance, class, previous institutions attended, major field of study, awards, honors (includes Dean's List), degree(s) conferred (including dates), past and present participation in officially recognized sports and activities, physical factors (height, weight of athletes), date and place of birth.

Please consider very carefully the consequences of your decision to withhold directory information. Should you decide to inform the college not to release the directory information, any future requests for such information from non-college persons or organizations will be refused. The college will honor your request to withhold but cannot assume the responsibility to contact you for subsequent permission to release them. Regardless of the effect upon you, the college assumes no liability for honoring you instructions that such information be withheld.

If this information is not received in the Admissions/Records Office prior to or at the time of your initial registration, it will be assumed that the directory information may be disclosed. If you wish to change information, please complete a new form, have your signature witnessed and present it at the Admissions/Records Office. Remember that this includes release of honor rolls.

Please mark the appropriate answer and sign below to indicate your approval or disapproval for the college to disclose directory information.

I  **do**  **do not** give the college permission to release my directory information.

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## Copyright Agreement and Release

1. As a student of Panola College, I hereby agree to adhere to the copyright laws of the United States and copyright policies of Panola College.
2. I understand and agree that my voice, image, and presence may be transmitted and/or electronically recorded during participation at College-related events and activities and hereby release any claims for the use of such.

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## Bacterial Meningitis

Panola College provides information concerning bacterial meningitis as required by SB 31 (Senate Bill 31). This information can be found at [http://www.panola.edu/students/health\\_information/bacmenin2pages.htm](http://www.panola.edu/students/health_information/bacmenin2pages.htm)

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*My signature below affirms that I have read and understand the above information.*

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

Panola College is an Equal Opportunity Institution that provides educational and employment opportunities on the basis of merit and without discrimination because of race, color, religion, sex, age, national origin, veteran status, or disability.

*Please complete and mail this form to:* Panola College  
Admissions & Records Office  
1109 West Panola  
Carthage TX 75633

*Or fax to (903) 693-2031*

04/30/2008